Subject: [Bad News From Above]

Dear Team,

I have some bad news that my superiors have decided I will be delivering. The client has moved their delivery date closer by a significant margin. They have said that for the next 3 weeks work will be following us to the weekends, and we don't get PTO during this crunch period. I hate this as much as you do, and I have and am currently expressing my disapproval of this quality of management. During this crunch time I will be in the trenches with you, let's get this done!

Regretfully, Alex